



The Ultimate Hinglish to English Transition Guide

Section 1: Common Hinglish Expressions and Their Pure English Alternatives

In Professional Settings

- Instead of: "Main aaj bahut busy hoon with meetings" Pure English: "I'm very busy with meetings today"
- Instead of: "File ko download karo aur mujhe share kardo" Pure English: "Download the file and share it with me"
- Instead of: "Team ko coordinate karne mein time lagega" Pure English: "It will take time to coordinate with the team"

In Daily Conversations

- Instead of: "Movie kaisi thi? First half ekdum boring tha" Pure English: "How was the movie? The first half was very boring"
- Instead of: "Mujhe late ho raha hai, main nikalna padega" Pure English: "I'm getting late, I need to leave"
- Instead of: "Bhai, tension mat lo, main handle kar loonga" Pure English: "Don't worry, I'll handle it"

Section 2: Common Hinglish Word Replacements

Technology Terms

- "Download karna" → "to download"
- "Forward karna" → "to forward"
- "Delete kardenaa" → "to delete"
- "Print nikalna" → "to print"

Business Communication

- "Meeting reschedule kardi" → "rescheduled the meeting"
- "Project submit karna hai" → "need to submit the project"

- "Client ko call karna hai" → "need to call the client"
- "Documents check karo" → "check the documents"

Section 3: Progress Tracking Tools

Daily Hinglish Spotting Exercise

Track these common mixing patterns:

1. Adding Hindi verbs to English nouns
 - "Download karna" → "to download"
 - "Check karna" → "to check"
2. Hindi sentence structure with English words
 - "Main office ke liye nikal raha hoon" Better: "I'm leaving for the office"
3. Mixed greetings and transitions
 - "Acha listen..." → "Listen..."
 - "Haan but..." → "Yes, but..."

Section 4: Professional Setting Pure English Phrases

Meeting Language

Instead of: "Main apko brief kar deta hoon" Use: "Let me brief you"

Instead of: "Hum kal discuss karenge" Use: "We'll discuss tomorrow"

Email Communication

Instead of: "Mail check karke reply karna" Use: "Please check the email and reply"

Instead of: "Urgent hai, jaldi reply chahiye" Use: "This is urgent, need a quick response"

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